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| 1. Name of the Post: & No. of vacancies | (a) Hindi Translator Grade-II<br>( General Central Services Group-B, Non-Gazetted, Non Ministerial)  | 01 |
| 2. Scale of Pay:                        | (a) Pay Band-2 Rs. 9300-34800+ G.P 4600 (Pre-revised), Level-7 as per 7 <sup>th</sup> CPC.   |    |
| 3. Eligibility                          | <p>Officers of the Central/State/UTs Government:-</p> <p>(a)</p> <p>(i) holding analogous posts on regular basis in the parent cadre/department; or</p> <p>(ii) with 5 years regular service in the grade rendered after appointment thereto on a regular basis in posts in level-6 of the Pay Matrix.</p> <p>(iii) with 10 years regular service in the grade rendered after appointment thereto on a regular basis in posts in Level-5/ level-4 of the Pay Matrix.</p> <p>(b) Possessing the educational qualifications and other qualifications laid down as under:-</p> <p>Master's degree in Hindi with English as a subject at degree level or master's degree in English with Hindi as a subject at degree level from a recognized university.</p> <p>OR</p> <p>Master's degree in any subject or any equivalent examination with Hindi and English as a subject at degree level from a recognized university.</p> <p>OR</p> <p>Master's degree or its equivalent examination in Hindi medium with English as a subject at degree level.</p> <p>OR</p> <p>Bachelor's degree of a recognized university, with Hindi and English as compulsory/ elective subjects or either the two as medium of examination and the other as compulsory/elective subject, plus a recognized diploma/certificate course in translation from Hindi to English and vice-versa or two years' experience of translation work from Hindi to English and vice-versa in Central/State Government Offices, including Government of India Undertaking.</p> <p>Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</p> <p>The maximum age limit for appointment by deputation shall be "Not exceeding 56 Years" as on the closing date of receipt of applications.</p> |    |

**ANNEXURE- II**

Application for appointment to the post of Hindi Translator- Grade-II on deputation/ absorption basis in the Central Forensic Science Laboratory, Guwahati under Directorate of Forensic Science Services, Ministry of Home Affairs, New Delhi.

**POST APPLIED FOR:**

1. Name and Address (in Block letters):
2. Date of Birth:
3. Date of retirement under Central/ State Government Rules:
4. Educational Qualifications:
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

| Qualification | Qualification/Experience |           |
|---------------|--------------------------|-----------|
|               | Required                 | Possessed |
| Essential     |                          |           |
| Desirable     |                          |           |

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. Details of employment chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

| Office/Org./Dept. | Post held | From | To | Scale of Pay& Basic Pay | Nature of duties |
|-------------------|-----------|------|----|-------------------------|------------------|
|                   |           |      |    |                         |                  |

8. Nature of present employment i.e. Ad-hoc or temporary or permanent or on deputation.
9. In case the present employment is held on deputation/contract basis, please state:-
  - a) The date of initial appointment.
  - b) Period of appointment on deputation/contract
  - c) Name of parent Office/Organization to which you belong
10. Additional details about present employment
  - a) Central government
  - b) State government
11. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
12. Total emoluments per month now drawn.
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
14. Whether belong to SC/ST
15. Remarks.  
Date:

(Signature of Applicant)

Address:

**Certificate to be given by Head of office of the applicant:**

1. It is certified that the particulars furnished by the officer is correct.
2. It is certified that no disciplinary/vigilance case is pending or contemplate against the applicant and he/she is clear from the vigilance angle.
3. His/ Her integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officers during the last 10 years.

(Head of Office)