

Government of India

Central Forensic Science Laboratory

Directorate of Forensic Science Services,

Ministry of Home Affairs,

Village: Urput, Urput-Kumeria Road

P.O.: Maniari Tiniali, P.S: Palashbari

Distt.: Kamrup (Rural) - 781125, Assam

(e.mail: coord.cfsl-ghy@gov.in)

Date: 68 /01/2026

VACANCY CIRCULAR

Sub: Inviting applications for Stenographer Grade I in Central Forensic Science Laboratory, Guwahati on Deputation basis.

The Central Forensic Science Laboratory, Ministry of Home Affairs, Government of India, Guwahati invites applications for the following position to be filled up on deputation basis.

Name of posts	Number of vacancies
Stenographer Grade I	01

2. The criteria for the post and other details are given in Annexure-I. The period of deputation including the period of deputation in another ex-cadre post held immediately preceeding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

3. Applications of eligible and interested candidates may kindly be forwarded to the Director, Central Forensic Science Laboratory, Guwahati as per above address in the prescribed proforma attached to this circular. The applications along with NOC and copies of APARs for last 5 years should reach this laboratory by 15/04/2026. Applications received only through proper channel would be considered.


(Dr. Anil Kumar Sharma)
Director & Scientist 'E'

Director
Central Forensic Science Laboratory
MHA, GOI, Kamrup(R), Assam - 781125

Sl. No.	Mode of deployment	Name of post (s)/ pay level and other details	Criteria for the posts for application
01.	On deputation basis only	<p>Stenographer Grade I.</p> <p>General Central Service, Group 'B', Non-Gazetted, Ministerial</p> <p>Level -6 (Rs. 35400-112400) in the pay matrix</p>	<p>Officers holding the post of Stenographer under the Central Government</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With six years regular service in the Level 5 in the pay matrix or equivalent in the parent cadre or department;</p> <p>Or;</p> <p>(iii) With ten years regular service in the Level 4 in the pay matrix or equivalent in the parent cadre or department.</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the depunationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</p> <p>The maximum age limit for appointment by deputation shall be 'Not exceeding fifty six years' as on the closing date of receipt of applications.</p>

PROFORMA FOR SUBMISSION OF APPLICATION

1. Post Applied for:
2. Name in Full:
3. Father's name:
4. Sex- Male/Female:
5. Nationality:
6. Date of birth (dd/mm/yyyy):
7. Age as on date of application:
8. Date of retirement under Central/ State Government Rules:
9. Marital Status:
10. Address for correspondence:
11. Email ID:
12. Academic & Professional qualification:

Name of the Institute/ Board/ University	Year of passing	Exam/ degree	Aggregate percentage of marks & division	Remarks

13. Total experience in number of years and months:
14. Employment history, in chronological order:

Sl	Office/Org	Post held	Duration	Pay level with present pay	Nature of duties / responsibilities

15. Relevant Training programmes attended:
16. Details of present post held:
17. Present designation:
18. Date from which held:
19. Scale of pay/ pay level:
20. Present pay drawn:

21. Whether present post is held on regular/ tenure/ deputation/ temporary/ permanent/ officiating ofr ad-hoc basis and since when:

22. If on deputation, please provide following additional details:

- a) Details of post held on regular basis
- b) Scale of pay
- c) Since when is the regular post held
- d) Period of appointment on deputation
- e) Name of parent organization/ office
- f) Name of the Ministry/Department with full address

23. Additional details about present employment. Please state whether working under

- a) Central Government
- b) State Government
- c) PSU
- d) Autonomous Bodies

I hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I undertake that, if at any state of selection or even after selection, any of the information furnished by me is found to be false, incorrect or misleading, then my candidature/ appointment/ services will stand cancelled/ termination without assigning any reasons thereof.

Signature

Address

Date & Place:

To be filled up by the cadre controlling authority/ sponsoring authority

Office of

F. No.

Date: _____

1. The applicant Shri/Smt/Ms., if selected, will be relieved immediately.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/ advertisement.
4. No Vigilance case is pending / contemplated against the officer.
5. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
6. Attested photocopies of up-to-date APARs for the last 5 years are enclosed.

Signature

Name, designation of the forwarding authority

(office stamp)

Place & date: